



**JESUS' SACRED HEART SCHOOL  
DX-1, SOUTH CITY, LUDHIANA**

Cir. No. J.S.H.S /288/ 1117

UKG A & E

Date : 15.11.17

Respected Parents,

Kindly note the following :

- ❖ **Non- Participants** : Kindly note that it will be a holiday for the non- participants from 17<sup>th</sup> Nov' to 21<sup>st</sup> Nov.' 2017.
- ❖ **Participants and Prize winners**: Please note the schedule for 18<sup>th</sup> Nov'17 ( Rehearsal) and 19<sup>th</sup> Nov'17 (Annual Day).

**17<sup>th</sup> Nov'17:** School Timings will be **4:30 p.m.-7:00 p.m.** for all students of **UKG A & E**. Transportation will ply as per normal time lag. Parents are requested to pick up their ward from school reception at 7.00 p.m.

**18<sup>th</sup> Nov' 17:**

1. There will be a dress rehearsal on 18<sup>th</sup> Nov'17 i.e. Saturday from **9:40 a.m. to 12:30 p.m.**
2. **Participants have to report to school in casual dress along with casual shoes but I-card is compulsory.**
3. Pick and drop facility will be provided to the students who commute by school transport. Students should reach bus stop/ pick up point according to the routine time lag allotted to them in the afternoon.
4. Non bus commuters should reach the school by **9:30 a.m.**
5. Kindly send one tiffin and water bottle.

**Note: Dresses to be worn on Annual Day will be sent home on 18<sup>th</sup> Nov. ' 17.**

**19<sup>th</sup> Nov'17:**

1. Participants and prize winners have to report to school at **4:30 p.m.**
2. Participants need to come in annual day dress which will be sent home on 18<sup>th</sup> Nov'17 after the dress rehearsal.
  - a. \*Kindly make your ward wear the dress properly ironed.
  - b. \*Kindly get the basic makeup done which includes foundation, touch up and matching lipstick with required hair do.
  - c. \*Send one casual dress in the bag of child for the change over after the function.
3. Non- Participating Prize winners and students on duty (prefects) should come in school uniform. I-card is mandatory.
4. Bus transport facility is only available for **pick up**. The students who commute by school transport should reach bus stop / pick-up point according to routine time lag allotted to them in the afternoon.
5. Non bus commuters should reach the school by **4:15 p.m.**
6. **Under no circumstances Participants & Prize Winners will be handed over to parents before the function gets over (around 9:00 p.m.)**
7. The students of Pre-Nsy and Nsy will be handed over from the stage. The students of LKG A& B will be handed over from the reception and the students of LKG C, D, E & F, UKG (all sections) and I (all sections) will be handed over from the respective classes.
8. Parents are requested to carry their parent I-card along with them.
9. The students should wear their I-cards and carry their lunch box , along with them both the days.
10. Refreshment will also be provided from school side on 19<sup>th</sup> Nov'17.

**Note: Special Instructions for 19<sup>th</sup> November**

\*Kindly Give your child proper head bath.

\* Kindly label all belongings of your child.

\* Required thermals / warm clothes \_\_\_\_\_

\*Required Hair Style:- \_\_\_\_\_

\*Important specification for the Item: \_\_\_\_\_

\*Child should not wear watches, gold ornaments, expensive shoes etc. School will not be responsible for loss of things.  
**20<sup>th</sup> & 21<sup>st</sup> Nov. '17 will be a holiday.**

*Kirti*  
(Principal)