



JESUS' SACRED HEART SCHOOL

DX-1, SOUTH CITY, LUDHIANA

CIR: JSHS/ 0571 / 0825

DATE: 13.08.2025

Strict Compliance on Attendance & Eligibility
(As per CBSE Circular No. Acad-36/2025)

Dear Parents,

As per CBSE Circular No. **Acad-36/2025**, it is compulsory for every student to have a minimum of 75% attendance during the academic year **2025-26** in order to be allowed to appear in the Final Examinations.

◆ Why this is important:

CBSE clearly states that students falling below **75% attendance** will not be permitted to take the final exams, except in rare and genuine cases such as prolonged illness or emergencies. These cases must be supported by valid documents (medical certificate or other proof) and will be sent to **CBSE for approval**. The final decision rests only with CBSE, not the school.

Parents must ensure the following:

1. Daily attendance is a must – your ward should attend school regularly and arrive on time.
2. Avoid unnecessary leaves – take leave only when absolutely unavoidable.
3. Inform in writing – submit a leave application in advance or on the day your child returns.
4. Medical leave – must be backed by an authentic certificate from a registered doctor.
5. No late-year rush – remember that shortfall in attendance cannot be covered suddenly at the end of the year.

⚠ ***Important:** If your ward's attendance is below 75%, they will be debarred from appearing in the Final Examinations as per CBSE rules.

We request your full cooperation to maintain discipline, ensure regular attendance, and follow CBSE guidelines strictly.

Warm Regards,
Team JSHS