



**JESUS' SACRED HEART SCHOOL
DX-1, SOUTH CITY, LUDHIANA**

Cir. No. JSHS/0576/1125

Senior Function (IV-XII) (15th Nov.'25)

Date: 11.11.25

Respected Parents,
Kindly note the following:

- ❖ **Non – Participants :** Kindly note that it will be a holiday for the non-participants from 14th to 18th Nov.' 25.
- ❖ **Participants & Prize Winners:** **Kindly note the schedule for 14th Nov.' 25 (Rehearsal) and 15th Nov.' 25 (Annual Day)**

14th Nov' 25 (Friday) :

1. There will be a final rehearsal on **Friday, 14th Nov.' 25** from **4:00 p.m. to 9: 00 p.m.**
2. Participants have to report to school in casual dress along with casual shoes but I-card is compulsory.
3. Pick and drop facility will be provided to the students who commute by school transport. Students should reach bus stop/ pick up point according to the routine time lag allotted to them in the afternoon and evening.
4. Non bus commuters should reach the school by **3:50 p.m.**
5. Kindly send one tiffin and water bottle.

Note: Dresses to be worn on Annual Day will be sent home on 14th Nov.' 25.

15th Nov' 25 (Saturday) :

1. Participants and prize winners have to report to school at **4:00 p.m.**
2. Participants need to come in annual day dress which will be sent home on **14th Nov'25** after the final rehearsal.
*Kindly make your ward wear the dress properly ironed.
*For Girls, Kindly get the makeup done which includes foundation, touch up and matching lipstick with required hair do. Girls can carry a small well labeled make up kit along with them for touch ups.
***Send Winter School Track suit in the bag of child for the change over after the function.**
3. Non- Participating Prize winners and students on duty (prefects) should come in winter school uniform. Wearing I-card & red blazer is mandatory.
4. Bus transport facility is only available for **pick up**. The students who commute by school transport should reach bus stop / pick-up point according to routine time lag allotted to them in the afternoon.
5. Non bus commuters should reach the school by **3:50 p.m.**
6. **Under no circumstances Participants & Participating Prize Winners will be handed over to parents before the dispersal time (around 10:00 p.m.). Non Participant Prize winners will be handed over to the parents at 8:30 p.m. from the school reception.**
7. **DISPERSAL :**

CLASSES	DISPERSAL	TIME
<input type="checkbox"/> Non Participant Prize winners	Reception (Building A)	8:30 p.m.
<input type="checkbox"/> Grade IV- V	LKG Floor (Reception Area) Building A	10:00 p.m.
<input type="checkbox"/> Grade VI (A-F) , <input type="checkbox"/> Grade VII (A -D)	Lower Ground Floor (Primary Wing) Building B	10:00 p.m.
<input type="checkbox"/> Grade VII (E, F, G)- VIII (A-F)	UKG Floor (Upper Ground Floor) Building B	10:00 p.m.
<input type="checkbox"/> Grade IX - XII	Stage (Front Ground)	10:00 p.m.

8. Parents are requested to carry their parent I-card along with them, no child will be handed over to the Parents without the **Parent I Card**.
9. The students should wear their I-cards and carry their lunch box and water bottle along with them on both the days.
10. Refreshment will also be provided from school side on **15th Nov' 25**.

Note: Special Instructions for 15th November 2025 (Saturday)

- * Kindly give your child proper head bath.
- * Kindly label all belongings of your child.
- * Required thermals / warm clothes _____
- * Required Make up _____
- * Required Hair Style:-_____
- * Important specification for the Item:_____

* Child should not wear watches, gold ornaments, expensive shoes etc. School will not be responsible for loss of things.
17th & 18th Nov.' 25 will remain off for all students.

- Parents can plan & join the Annual function as per the sequence of event of their ward mentioned on the invitation card.
- Parents are requested to carry the Head scarf/ Handkerchief to cover the head for Shabad.

(Principal)