JESUS' SACRED HEART SCHOOL
DX-1, SOUTH CITY, LUDHIANA

Cir. No. JSHS/ 0610A/1126 **Senior Function (IV-XII) (Saturday, 21st Nov.'26)** **Date: 18.11.26**

Respected Parents,
Kindly note the following:

❖ **Non – Participants :** Kindly note that it will be a holiday for the non-participants from **20th to 24th Nov.' 26.**

❖ **Participants & Prize Winners: Kindly note the schedule for 20th Nov.' 26 (Rehearsal) and 21st Nov.' 26 (Annual Day)**

20th Nov' 26 (Friday) :

1. There will be a final rehearsal on **Friday, 20th Nov.' 26** from **4:00 p.m. to 9: 00 p.m.**
2. Participants have to report to school in casual dress along with casual shoes but I-card is compulsory.
3. Pick and drop facility will be provided to the students who commute by school transport. Students should reach bus stop/ pick up point according to the routine time lag allotted to them in the afternoon and evening.
4. Non bus commuters should reach the school by **3:50 p.m.**
5. Kindly send one tiffin and water bottle.

Note: Dresses to be worn on Annual Day will be sent home on 20th Nov.' 26.

21st Nov.' 26 (Saturday):

1. Participants and prize winners have to report to school at **4:00 p.m**.
2. Participants need to come in annual day dress which will be sent home on **20th Nov.'26** after the final rehearsal.
   *Kindly make your ward wear the dress properly ironed.
   *For Girls, Kindly get the makeup done which includes foundation, touch up and matching lipstick with required hair do. Girls can carry a small well labeled make up kit along with them for touch ups.
   ***Send Winter School Track suit in the bag of child for the change over after the function.**
3. Non- Participating Prize winners and students on duty (prefects) should come in winter school uniform. Wearing I-card & red blazer is mandatory.
4. Bus transport facility is only available for **pick up**. The students who commute by school transport should reach bus stop / pick-up point according to routine time lag allotted to them in the afternoon.
5. Non bus commuters should reach the school by **3:50 p.m.**
6. **Under no circumstances Participants & Participating Prize Winners will be handed over to parents before the dispersal time (around 10:30 p.m.). Non Participant Prize winners will be handed over to the parents at 8:30 p.m. from the school reception.**
7. **DISPERSAL :**

CLASSES	DISPERSAL	TIME
□ Non Participant Prize winners	Reception (Building A)	8:30 p.m.
□ Grade IV- V	LKG Floor (Reception Area) Building A	10:30 p.m.
□ Grade VI (A-F) , □ Grade VII (A -E)	Lower Ground Floor (Primary Wing) Building B	10:30 p.m.
□ Grade VII (F, G) , VIII (A-G)	UKG Floor (Upper Ground Floor) Building B	10:30 p.m.
□ Grade IX - XII	Stage (Front Ground)	10:30 p.m.

8. Parents are requested to carry their parent I-card along with them, no child will be handed over to the Parents without the **Parent I Card.**
9. The students should wear their I-cards and carry their lunch box and water bottle along with them on both the days.
10. Refreshment will also be provided from school side on **21st Nov.' 26**.

Note: Special Instructions for 21st November 2026 (Saturday)

* Kindly give your child proper head bath.
* Kindly label all belongings of your child.
* Required thermals / warm clothes _____
* Required Make up _____
* Required Hair Style:-_____
* Important specification for the Item:_____

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* Child should not wear watches, gold ornaments, expensive shoes and not to carry mobile phones etc. School will not be responsible for loss of things.

23rd & 24th Nov.' 26 will remain off for all students.

- Parents are requested to carry the Head scarf/ Handkerchief to cover the head for Shabad.

(Principal)